

1 **MEP INVITATION TO BID** (Rev 7/2023)  
2 DIVISION OF FACILITIES DEVELOPMENT

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4 **HVAC REPLACEMENT AND ADDITION OF DDC**  
5 **EAU CLAIRE STATE PATROL POST**  
6 **DEPARTMENT OF TRANSPORTATION**  
7 **EAU CLAIRE, WISCONSIN**

8  
9 Division Project No. 22B2R

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11 **BID SUBMISSION DUE by 1:00PM, BID OPENING for MEP BIDDERS: 2:00 P.M., April 23, 2024.**  
12 **BID SUBMISSION DUE by 1:00 PM, BID OPENING for GPC BIDDERS: 2:00 P.M., May 7, 2024.**

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14 OWNER: State of Wisconsin, Department of Administration (DOA), Division of Facilities Development,  
15 hereinafter termed DFD.

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17 **All potential bidders must be certified by DOA prior to submitting bids on state construction projects over**  
18 **\$50,000.** All bids received from contractors who are not certified will be rejected. Contractor certification  
19 applications and instructions for completing the form may be obtained from the DOA Website DFD Contractor  
20 Certification page: <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx> or upon request from  
21 DFD-- email [dfdcertification@wisconsin.gov](mailto:dfdcertification@wisconsin.gov).

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23 This project is being let using the single prime bidding and contracting process. DFD will publicly bid the applicable  
24 mechanical, electrical, plumbing, and fire protection (MEP) divisions of work **first**. Within 5 days of the MEP bid  
25 opening, DFD will identify a lowest, qualified, responsible, certified bidder in each applicable MEP division of  
26 work. These successful MEP bids must be included in all general prime contractor bids received. No later than 5  
27 days after DFD identifies the successful MEP bids, DFD will publicly open general prime contractor bids. **General**  
28 **prime contractor bids that do not include the successful MEP bids will be rejected.** The state will enter into a  
29 single contract with the lowest, qualified, responsible, certified general prime contractor and this general prime  
30 contractor will enter into subcontracts with the successful MEP bidders.

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32 Sealed bids will be received as follows, before the time indicated above:

- 33 • **PDF scanned file of all required bid documents, including bid and bid bond forms with original wet**  
34 **signatures or properly transmitted electronic signatures (only PDF files will be accepted) emailed to**  
35 **[doadfdbidssubmission@wisconsin.gov](mailto:doadfdbidssubmission@wisconsin.gov) (this is the preferred method);**
- 36 • **US Mail or Third-party delivery (UPS, Fedex, or DHL) to State of Wisconsin, Administration**  
37 **Building, 7<sup>th</sup> Floor, 101 East Wilson Street, Madison, Wisconsin 53703; or**
- 38 • **Hand delivery to the drop box labeled SEALED BIDS ONLY in front of the State of Wisconsin**  
39 **Administration Building located at 101 East Wilson Street, Madison, Wisconsin 53703.**

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41 The bidder is responsible for the sealed bid being delivered to the indicated location or email before the time  
42 specified for the bid submission. Third party delivery is entirely at the bidder's risk.

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44 Bid opening will be conducted via Microsoft Teams. Bidders may call the Microsoft Teams teleconference number:  
45 (608) 571-2209, conference ID: 484 588 360#, on the day of the bid to hear the bid results announced on the day  
46 bids are due. The conference line will be open at 1:45 P.M. CDT and all bids will be opened after 2:00 P.M. CDT.  
47 Bidders may also join the Microsoft Teams meeting via Microsoft Teams:  
48 [Click here to join the meeting](#)

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50 In general, the work consists of: Installation of two replacement air handling units and condensing units.  
51 Replacement of two hot water boilers. Replacement of pneumatic control system with DDC system.

1 **CLASS 1 NOTICE:**  
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3 **Notice is hereby given in accordance with Section 16.855(10), Wisconsin Statutes, that the Division believes it**  
4 **is in the best interests of the State to contract the following work from only one source, without the usual**  
5 **statutory procedures:**

- 6 • **23 09 24 – Automated Logic Controls**  
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9 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in PDF  
10 format): as a downloadable file from the Division’s Projects Bidding website (see website address below) and/or on  
11 compact discs or DVD by ordering from the Construction Project Bidding Opportunities webpage. Bidding  
12 documents may also be seen at various Builders' Exchanges. Additional project bidding information, including plan  
13 holders lists are available on the Division of Facilities Development public website:

14 <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopment.aspx>. After opening the web page, select Current  
15 Construction Project Bidding Opportunities at the bottom of the screen. Bidder shall identify the division of work  
16 they are bidding on when requesting Bidding Documents online. No deposit is required to obtain documents for  
17 bidding purposes.  
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19 **Base Bids will be received as a single lump sum bid for: 4) Mechanical (Heating, Ventilating, Air**  
20 **Conditioning); and 5) Electrical.**

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22 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.  
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24 **NOTICE: The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin’s prevailing**  
25 **wage laws. Effective September 23, 2017, state prevailing wage requirements on state building projects no**  
26 **longer apply. These changes take effect for projects advertised for bid after September 23, 2017. This change**  
27 **does not affect the Federal Davis Bacon Act requirements.**  
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29 A non-mandatory pre-bid tour is scheduled for 3/28/24, 10:00am at Eau Claire State Patrol Building. It is encouraged  
30 that contractors attend. Please contact HVP Design, Inc., Paul Kittilstad, [hvpcad@hvpdesign.net](mailto:hvpcad@hvpdesign.net), (715) 836-7958 for  
31 additional information.  
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33 Bidding Documents will be available online immediately upon the project being advertised for bid.  
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