

1 **SINGLE TRADE CONTRACTOR (STC) INVITATION TO BID (Rev 7/2023)**
2 **DIVISION OF FACILITIES DEVELOPMENT**

3
4 **AIR HANDLING UNIT REPLACEMENT**
5 **BUILDINGS 7 AND 8**
6 **CENTRAL WISCONSIN CENTER**
7 **DEPARTMENT OF HEALTH SERVICES**
8 **MADISON, WISCONSIN**

9
10 Division Project No. 2112F

11
12 **BID SUBMISSION DUE by 1:00PM, BID OPENING for Single Trade - MECHANICAL Bidders:**
13 **2:30 P.M., January 11, 2024.**

14
15 OWNER: State of Wisconsin, Department of Administration, Division of Facilities Development,
16 hereinafter termed DFD.

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18 **All potential bidders must be certified by DOA prior to submitting bids on state construction**
19 **projects over \$50,000.** All bids received from contractors who are not certified will be rejected. Contractor
20 certification applications and instructions for completing the form may be obtained from the DOA Website
21 DFD Contractor Certification page: <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx>
22 or upon request from DFD--email dfdcertification@wisconsin.gov.

23
24 **Only bidders who have been certified by DOA as a qualified and responsible bidder in the**
25 **MECHANICAL division of work may bid on this project.**

26
27 **This project is being let using a new single trade bidding and contracting process. When 85% or**
28 **more of the construction cost of a project could be completed by a Single Trade Contractor**
29 **(mechanical, electrical, plumbing, or fire protection), the Department may bid and contract all work**
30 **of that construction project directly to a Single Trade Contractor. The State will enter into a single**
31 **contract with the lowest, qualified, responsible, certified single trade MEP contractor. Single trade**
32 **MEP contractors may bid on single trade projects up to their current division of work certification**
33 **level for that trade. All Work for this project will be awarded to a single trade MECHANICAL**
34 **contractor. Bidders shall submit a Single Base Bid for all Work.**

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36 Sealed bids will be received as follows, before the time indicated above:

- 37 • **PDF scanned file of all required bid documents, including bid and bid bond forms with**
38 **original wet signatures or properly transmitted electronic signatures (only PDF files will be**
39 **accepted) emailed to loadfdmbidsubmission@wisconsin.gov (this is the preferred method);**
- 40 • **US Mail or Third-party delivery (UPS, Fedex, or DHL) to State of Wisconsin,**
41 **Administration Building, 7th Floor, 101 East Wilson Street, Madison, Wisconsin 53703; or**
- 42 • **Hand delivery to the drop box labeled SEALED BIDS ONLY in front of the State of**
43 **Wisconsin Administration Building located at 101 East Wilson Street, Madison, Wisconsin**
44 **53703.**

45
46 The bidder is responsible for the sealed bid being delivered to the indicated location or email before the
47 time specified for the bid submission. Third party delivery is entirely at the bidder's risk.
48 Bid opening will be conducted via Microsoft Teams. Bidders may call the Microsoft Teams teleconference
49 number: (608) 571-2209, conference ID: 484 588 360#, on the day of the bid to hear the bid results
50 announced on the day bids are due. The conference line will be open at 1:45 P.M. CDT and all bids will be
51 opened after 2:30 P.M. CDT. Bidders may also join the Microsoft Teams meeting via Microsoft Teams:
52 [Click here to join](#)

1 In general the work consists of replacement of 3 air handling units, hot water converter, heating pumps in
2 basement. Repair of 3 air handling units in penthouse. Heating hot water and chilled water piping.
3 Associated electrical and controls work including DDC. Work also includes some general construction
4 work such as a concrete pads, and sprinkler system modifications.
5

6 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in
7 PDF format): as a downloadable file from the Division's Projects Bidding website (see website address
8 below) and/or on compact discs or DVD by ordering from the Construction Project Bidding Opportunities
9 webpage. Bidding documents may also be seen at various Builders' Exchanges. Additional project bidding
10 information, including plan holders lists are available on the Division of Facilities Development public
11 website: <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopment.aspx>. After opening the web page,
12 select Current Construction Project Bidding Opportunities at the bottom of the screen. Bidder shall identify
13 the division of work they are bidding on when requesting Bidding Documents online. No deposit is
14 required to obtain documents for bidding purposes.
15

16 **Base Bids will be received as follows: A single lump sum bid for All Work.**

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18 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.
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20 Contract offer, and construction phase records will be processed electronically on the WisBuild™ DFD
21 Information System.
22

23 **The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin's prevailing**
24 **wage laws. Effective September 23, 2017, state prevailing wage requirements on state building**
25 **projects no longer apply. These changes take effect for projects advertised for bid after September**
26 **23, 2017. This change does not affect the Federal Davis Bacon Act requirements.**
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28 **CLASS 1 NOTICE:**

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30 **Notice is hereby given in accordance with Section 16.855(10), Wisconsin Statutes, that the Division**
31 **believes it is in the best interests of the State to contract the following work from only one source,**
32 **without the usual statutory procedures:**
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- 34 • **Section 28 31 00 Fire Detection and Alarm; Testing of Existing System**

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36 A non-mandatory pre-bid meeting is highly recommended and is scheduled for December 20, 2023, 11:00
37 AM at the project site, 317 Knutson Drive, Madison, WI 53704. Bidders, please park at Building 7/8 and
38 meet at the main entrance of this building. See drawings title sheet T100 for map. The on-site contact is
39 Seth Markgraf. Seth.Markgraf@wisconsin.gov Ph: (608) 301-1071. All bidders that would like to attend
40 shall submit their name to Seth Markgraf thru e-mail by no later than 48 hours prior to the meeting.
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42 Bidding Documents will be available online immediately upon the project being advertised for bid.
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