

1 **MEP INVITATION TO BID** (Rev 11/2017)
2 DIVISION OF FACILITIES DEVELOPMENT

3
4 **BREAK ROOM REMODEL**
5 **ARMY NATIONAL GUARD AASF#2**
6 **DEPARTMENT OF MILITARY AFFAIRS**
7 **MADISON, WISCONSIN**

8
9 Division Project No. 21L1M

10
11
12 **BID SUBMISSION DUE by 1:00PM, BID OPENING for MEP BIDDERS: 2:00 P.M., May 9, 2023.**
13 **BID SUBMISSION DUE by 1:00 PM, BID OPENING for GPC BIDDERS: 2:00 P.M., May 23, 2023.**

14
15 OWNER: State of Wisconsin, Department of Administration (DOA), Division of Facilities Development,
16 hereinafter termed DFD.

17
18 **All potential bidders must be certified by DOA prior to submitting bids on state construction**
19 **projects over \$50,000.** All bids received from contractors who are not certified will be rejected. Contractor
20 certification applications and instructions for completing the form may be obtained from the DOA Website
21 DFD Contractor Certification page: <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx>
22 or upon request from DFD-- email dfdcertification@wisconsin.gov.

23
24 This project is being let using the single prime bidding and contracting process. DFD will publicly bid the
25 applicable mechanical, electrical, plumbing, and fire protection (MEP) divisions of work **first**. Within 5
26 days of the MEP bid opening, DFD will identify a lowest, qualified, responsible, certified bidder in each
27 applicable MEP division of work. These successful MEP bids must be included in all general prime
28 contractor bids received. No later than 5 days after DFD identifies the successful MEP bids, DFD will
29 publicly open general prime contractor bids. **General prime contractor bids that do not include the**
30 **successful MEP bids will be rejected.** The state will enter into a single contract with the lowest, qualified,
31 responsible, certified general prime contractor and this general prime contractor will enter into subcontracts
32 with the successful MEP bidders.

33
34 Sealed bids will be received as follows, before the time indicated above:

- 35 • **PDF scanned file of all required bid documents, including bid and bid bond forms with**
36 **original wet signatures or properly transmitted electronic signatures (only PDF files will be**
37 **accepted) emailed to loadfdmbidsubmission@wisconsin.gov (this is the preferred method);**
- 38 • **US Mail or Third-party delivery (UPS, Fedex, or DHL) to State of Wisconsin,**
39 **Administration Building, 7th Floor, 101 East Wilson Street, Madison, Wisconsin 53703; or**
- 40 • **Hand delivery to the drop box labeled SEALED BIDS ONLY in front of the State of**
41 **Wisconsin Administration Building located at 101 East Wilson Street, Madison, Wisconsin**
42 **53703.**

43
44 The bidder is responsible for the sealed bid being delivered to the indicated location or email before the
45 time specified for the bid submission. Third party delivery is entirely at the bidder's risk.
46 Bid opening will be conducted via Microsoft Teams. Bidders may call the Microsoft Teams teleconference
47 number: (608) 571-2209, conference ID: 484 588 360#, on the day of the bid to hear the bid results
48 announced on the day bids are due. The conference line will be open at 1:45 P.M. CDT and all bids will be
49 opened after 2:00 P.M. CDT. Bidders may also join the Microsoft Teams meeting via Microsoft Teams:
50 [Click here to join](#)

51
52 In general, the work consists of a remodel the main kitchenette/break area and provide functional area in
53 the break room. The scope includes changing the lighting and fixtures to LED and putting in drop ceiling

1 over kitchenette area. An additional Dutch door will be installed in the Tech Supply area to facilitate
2 delivery of mail and large materials. Three electrical panels will also be replaced as a part of this project.

3
4 **CLASS 1 NOTICE:**

5
6 **Notice is hereby given in accordance with Section 16.855(10), Wisconsin Statutes, that the Division**
7 **believes it is in the best interests of the State to contract the following work from only one source,**
8 **without the usual statutory procedures:**

- 9
10 • **Specification 08 71 00 Door Hardware: The locksets should be Marshal Best.**

11
12 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in
13 PDF format): as a downloadable file from the Division's Projects Bidding website (see website address
14 below) and/or on compact discs or DVD by ordering from the Construction Project Bidding Opportunities
15 webpage. Bidding documents may also be seen at various Builders' Exchanges. Additional project bidding
16 information, including plan holders lists are available on the Division of Facilities Development public
17 website: <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopment.aspx>. After opening the web page,
18 select Current Construction Project Bidding Opportunities at the bottom of the screen. Bidder shall identify
19 the division of work they are bidding on when requesting Bidding Documents online. No deposit is
20 required to obtain documents for bidding purposes.

21
22 **Base Bids will be received as a single lump sum bid for: 4) Mechanical (Heating, Ventilating, Air**
23 **Conditioning); and 5) Electrical.**

24
25 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.

26
27 **NOTICE: The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin's**
28 **prevailing wage laws. Effective September 23, 2017, state prevailing wage requirements on state**
29 **building projects no longer apply. These changes take effect for projects advertised for bid after**
30 **September 23, 2017. This change does not affect the Federal Davis Bacon Act requirements.**

31
32 A non-mandatory pre-bid tour is scheduled for April 25, 2023 at 2:00 PM at 1950 PEARSON ST
33 MADISON, WI 53704. It is encouraged that contractors attend. Please contact Shive Hattery's Project
34 Manager Ellen Skorpinski at 608-201-0313 or escorpinski@shive-hattery.com for additional information.

35
36 Please submit questions as soon as possible to facilitate a response. Cut-off is noon on April 26, 2023.
37 Questions can be sent to Tim Luttrell (DFD) at (608) 266-7041 or tim.luttrell@wisconsin.gov.

38
39 Bidding Documents will be available online immediately upon the project being advertised for bid.

40
41 ***