

1 **MEP INVITATION TO BID (Rev 7/2023)**  
2 DIVISION OF FACILITIES DEVELOPMENT

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4 **ELEVATOR UPGRADES**  
5 **CHIPPEWA VALLEY CORRECTIONAL TREATMENT CENTER**  
6 **DEPARTMENT OF CORRECTIONS**  
7 **CHIPPEWA FALLS, WISCONSIN**

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9 Division Project No. 21L1UREBID

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11 **BID SUBMISSION DUE by 1:00PM, BID OPENING for MEP BIDDERS: 2:00 P.M., January 18,**  
12 **2024.**

13 **BID SUBMISSION DUE by 1:00 PM, BID OPENING for GPC BIDDERS: 2:00 P.M., February 1,**  
14 **2024.**

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16 OWNER: State of Wisconsin, Department of Administration (DOA), Division of Facilities Development,  
17 hereinafter termed DFD.

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19 **All potential bidders must be certified by DOA prior to submitting bids on state construction**  
20 **projects over \$50,000.** All bids received from contractors who are not certified will be rejected. Contractor  
21 certification applications and instructions for completing the form may be obtained from the DOA Website  
22 DFD Contractor Certification page: <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx>  
23 or upon request from DFD-- email [dfdcertification@wisconsin.gov](mailto:dfdcertification@wisconsin.gov).

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25 This project is being let using the single prime bidding and contracting process. DFD will publicly bid the  
26 applicable mechanical, electrical, plumbing, and fire protection (MEP) divisions of work **first**. Within 5  
27 days of the MEP bid opening, DFD will identify a lowest, qualified, responsible, certified bidder in each  
28 applicable MEP division of work. These successful MEP bids must be included in all general prime  
29 contractor bids received. No later than 5 days after DFD identifies the successful MEP bids, DFD will  
30 publicly open general prime contractor bids. **General prime contractor bids that do not include the**  
31 **successful MEP bids will be rejected.** The state will enter into a single contract with the lowest, qualified,  
32 responsible, certified general prime contractor and this general prime contractor will enter into subcontracts  
33 with the successful MEP bidders.

34  
35 Sealed bids will be received as follows, before the time indicated above:

- 36 • **PDF scanned file of all required bid documents, including bid and bid bond forms with**  
37 **original wet signatures or properly transmitted electronic signatures (only PDF files will be**  
38 **accepted) emailed to [loadfdmbidsubmission@wisconsin.gov](mailto:loadfdmbidsubmission@wisconsin.gov) (this is the preferred method);**
- 39 • **US Mail or Third-party delivery (UPS, Fedex, or DHL) to State of Wisconsin,**  
40 **Administration Building, 7<sup>th</sup> Floor, 101 East Wilson Street, Madison, Wisconsin 53703; or**
- 41 • **Hand delivery to the drop box labeled SEALED BIDS ONLY in front of the State of**  
42 **Wisconsin Administration Building located at 101 East Wilson Street, Madison, Wisconsin**  
43 **53703.**

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45 The bidder is responsible for the sealed bid being delivered to the indicated location or email before the  
46 time specified for the bid submission. Third party delivery is entirely at the bidder's risk.

47  
48 Bid opening will be conducted via Microsoft Teams. Bidders may call the Microsoft Teams teleconference  
49 number: (608) 571-2209, conference ID: 484 588 360#, on the day of the bid to hear the bid results  
50 announced on the day bids are due. The conference line will be open at 1:45 P.M. CDT and all bids will be  
51 opened after 2:00 P.M. CDT. Bidders may also join the Microsoft Teams meeting via Microsoft Teams:  
52 [Click here to join the meeting](#)

53  
54 In general, the work consists of: elevator upgrades to three hydraulic passenger elevators. One of the  
55 elevators has recently been upgraded (2016) and will receive minor work. This elevator shall receive a new

1 controller to communicate and coordinate with the two remaining passenger elevators needing upgrading.  
2 The two remaining passenger elevators will be upgraded to match to the recently upgraded elevator.  
3 Upgrades for the two elevators will include door operators, hydraulic power units/system replacement, car  
4 top handrails, microprocessor controllers, wiring, pumps, door hardware, cab lights and fan, etc. Elevators  
5 1, 2 and 3 will receive new hoist-way doors and new cab doors and coordinator hardware along with full-  
6 height, non-contact, infrared door detector. Elevator 1 and 3 have received a new hydraulic cylinder.  
7 Therefor Elevator 2 will be the only elevator needing removal/replacement of a hydraulic cylinder. The  
8 three passenger elevators shall coordinate and operate as a group. Currently the Smartrise controller  
9 installed in Elevator 3 does not coordinate with Elevators 1 and 2. Elevators shall be refurbished or  
10 constructed sequentially, so no more than one elevator is unavailable for use at any given time. No work  
11 may begin until all equipment is on site.

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13 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in  
14 PDF format): as a downloadable file from the Division's Projects Bidding website (see website address  
15 below) and/or on compact discs or DVD by ordering from the Construction Project Bidding Opportunities  
16 webpage. Bidding documents may also be seen at various Builders' Exchanges. Additional project bidding  
17 information, including plan holders lists are available on the Division of Facilities Development public  
18 website: <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopment.aspx>. After opening the web page,  
19 select Current Construction Project Bidding Opportunities at the bottom of the screen. Bidder shall identify  
20 the division of work they are bidding on when requesting Bidding Documents online. No deposit is  
21 required to obtain documents for bidding purposes.

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23 **Base Bids will be received as a single lump sum bid for: 5) Electrical.**

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25 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.

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27 **NOTICE: The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin's**  
28 **prevailing wage laws. Effective September 23, 2017, state prevailing wage requirements on state**  
29 **building projects no longer apply. These changes take effect for projects advertised for bid after**  
30 **September 23, 2017. This change does not affect the Federal Davis Bacon Act requirements.**

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32 A non-mandatory pre-bid tour is scheduled for December 21, 2023 at 10:00 AM beginning in the Gate House.  
33 It is encouraged that contractors attend.

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35 Plan holders intending to participate in the pre-bid conference MUST register their intent to do so 48 hours  
36 in advance of the tour by completing DOC - Non DOC Personnel Business and Professional Visitors  
37 Clearance Background Check (DOC-2674) and submitting this form to:

38  
39 Chippewa Valley Correctional Treatment Facility  
40 Attn: Brian Marx  
41 2909 East Park Avenue  
42 Chippewa Falls, WI 54729

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44 A copy of this form is included in the bidding documents.

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46 Bidding Documents will be available online immediately upon the project being advertised for bid.

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