

1 **MEP INVITATION TO BID (Rev 1/2023)**
2 DIVISION OF FACILITIES DEVELOPMENT

3
4 **DIGITAL RADIO SYSTEM AND INTEROPERABILITY UPGRADE**
5 **WINNEBAGO MENTAL HEALTH INSTITUTE**
6 **DEPARTMENT OF HEALTH SERVICES**
7 **OSHKOSH, WISCONSIN**

8
9 Division Project No. 21K1E

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11 **BID SUBMISSION DUE by 1:00PM, BID OPENING for MEP BIDDERS: 2:00 P.M., April 26, 2023.**
12 **BID SUBMISSION DUE by 1:00 PM, BID OPENING for GPC BIDDERS: 2:00 P.M., May 10, 2023.**

13
14 OWNER: State of Wisconsin, Department of Administration (DOA), Division of Facilities Development,
15 hereinafter termed DFD.

16
17 **All potential bidders must be certified by DOA prior to submitting bids on state construction**
18 **projects over \$50,000.** All bids received from contractors who are not certified will be rejected. Contractor
19 certification applications and instructions for completing the form may be obtained from the DOA Website
20 DFD Contractor Certification page: <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx>
21 or upon request from DFD-- email dfdcertification@wisconsin.gov.

22
23 This project is being let using the single prime bidding and contracting process. DFD will publicly bid the
24 applicable mechanical, electrical, plumbing, and fire protection (MEP) divisions of work **first**. Within 5
25 days of the MEP bid opening, DFD will identify a lowest, qualified, responsible, certified bidder in each
26 applicable MEP division of work. These successful MEP bids must be included in all general prime
27 contractor bids received. No later than 5 days after DFD identifies the successful MEP bids, DFD will
28 publicly open general prime contractor bids. **General prime contractor bids that do not include the**
29 **successful MEP bids will be rejected.** The state will enter into a single contract with the lowest, qualified,
30 responsible, certified general prime contractor and this general prime contractor will enter into subcontracts
31 with the successful MEP bidders.

32
33 Sealed bids will be received as follows, before the time indicated above:

- 34 • **PDF scanned file of all required bid documents, including bid and bid bond forms with**
35 **original wet signatures or properly transmitted electronic signatures (only PDF files will be**
36 **accepted) emailed to doadfdbids@wisconsin.gov (this is the preferred method);**
- 37 • **US Mail or Third-party delivery (UPS, Fedex, or DHL) to State of Wisconsin,**
38 **Administration Building, 7th Floor, 101 East Wilson Street, Madison, Wisconsin 53703; or**
- 39 • **Hand delivery to the drop box labeled SEALED BIDS ONLY in front of the State of**
40 **Wisconsin Administration Building located at 101 East Wilson Street, Madison, Wisconsin**
41 **53703.**

42
43 The bidder is responsible for the sealed bid being delivered to the indicated location or email before the
44 time specified for the bid submission. Third party delivery is entirely at the bidder's risk.
45 Bid opening will be conducted via Microsoft Teams. Bidders may call the Microsoft Teams teleconference
46 number: (608) 571-2209, conference ID: 484 588 360#, on the day of the bid to hear the bid results
47 announced on the day bids are due. The conference line will be open at 1:45 P.M. CDT and all bids will be
48 opened after 2:00 P.M. CDT. Bidders may also join the Microsoft Teams meeting via Microsoft Teams:
49 [Click here to join the meeting](#)

50
51 In general, the work consists of: Construction of a communications tower and shelter for the radio system
52 serving Winnebago Mental Health Institute, Wisconsin Resource Center, Drug Abuse Correctional Center
53 and Winnebago Correctional Center. New underground fiber optic and power cabling will be installed to
54 the new equipment shelter.

1 CLASS 1 NOTICE:
2

3 Notice is hereby given in accordance with Section 16.855(10), Wisconsin Statutes, that the Division
4 believes it is in the best interests of the State to contract the following work from only one source,
5 without the usual statutory procedures:
6

- 7 • Access Control System (Section 28 10 00)
8

9 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in
10 PDF format); as a downloadable file from the Division's Projects Bidding website (see website address
11 below) and/or on compact discs or DVD by ordering from the Construction Project Bidding Opportunities
12 webpage. Bidding documents may also be seen at various Builders' Exchanges. Additional project bidding
13 information, including plan holders lists are available on the Division of Facilities Development public
14 website: <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopment.aspx>. After opening the web page,
15 select Current Construction Project Bidding Opportunities at the bottom of the screen. Bidder shall identify
16 the division of work they are bidding on when requesting Bidding Documents online. No deposit is
17 required to obtain documents for bidding purposes.
18

19 **Base Bids will be received as a single lump sum bid for: 5) Electrical.**
20

21 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.
22

23 **NOTICE: The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin's**
24 **prevailing wage laws. Effective September 23, 2017, state prevailing wage requirements on state**
25 **building projects no longer apply. These changes take effect for projects advertised for bid after**
26 **September 23, 2017. This change does not affect the Federal Davis Bacon Act requirements.**
27

28 A single non-mandatory pre-bid tour date has been set up for April 11, 2023 - 10:00AM at
29 Winnebago Mental Health Institute. Institute pre-bid tour contact: Greg Schneider at Winnebago
30 Mental Health Institute. Contractors interested in attending the pre-bid tour shall provide person's
31 name, company's name and email and send to Greg.Schneider@dhs.wisconsin.gov by April 7,
32 2023, 5:00PM. Indicate the project number and bid tour time when sending the email. Limit of
33 one (1) individual from any separate company for the pre-bid tour. Contractors attending the pre-
34 bid tour shall meet at the main entrance of Administration building. COVID protocalls are in effect at the
35 facility which include wearing of masks when inside of buildings.
36

37 All questions regarding the MEP bid scope shall be submitted to the A/E via email prior to April 14, 2023 at
38 5:00pm
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40 Bidding Documents will be available online immediately upon the project being advertised for bid.
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