

GPC INVITATION TO BID (Rev 7/2023)  
DIVISION OF FACILITIES DEVELOPMENT

UNIT 4 ROOF REPLACEMENT  
STANLEY CORRECTIONAL INSTITUTION  
DEPARTMENT OF CORRECTIONS  
STANLEY, WISCONSIN

Division Project No. 21L3Q

**BID SUBMISSION DUE by 1:00 PM, BID OPENING for GPC BIDDERS: 2:00 P.M., October 24, 2023.**

OWNER: State of Wisconsin, Department of Administration, Division of Facilities Development, hereinafter termed DFD.

**All potential bidders must be certified by DOA prior to submitting bids on state construction projects over \$50,000.** All bids received from contractors who are not certified will be rejected. Contractor certification applications and instructions for completing the form may be obtained from the DOA Website DFD Contractor Certification page: <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx> or upon request from DFD--email [dfdcertification@wisconsin.gov](mailto:dfdcertification@wisconsin.gov).

This project is being let using the single prime bidding and contracting process. DFD will publicly bid the applicable mechanical, electrical, plumbing, and fire protection (MEP) divisions of work **first**. Within 5 days of the MEP bid opening, DFD will identify a lowest, qualified, responsible, certified bidder in each applicable MEP division of work. These successful MEP bids must be included in all general prime contractor bids received. No later than 5 days after DFD identifies the successful MEP bids, DFD will publicly open general prime contractor bids. **General prime contractor bids that do not include the successful MEP bids will be rejected.** The state will enter into a single contract with the lowest, qualified, responsible, certified general prime contractor and this general prime contractor will enter into subcontracts with the successful MEP bidders. **If a project does not include any mechanical, electrical, plumbing, or fire protection divisions of work, DFD will bid one bid package for all work to general prime contractors.**

Sealed bids will be received as follows, before the time indicated above:

- **PDF scanned file of all required bid documents, including bid and bid bond forms with original wet signatures or properly transmitted electronic signatures (only PDF files will be accepted) emailed to [doadfdbids@wisconsin.gov](mailto:doadfdbids@wisconsin.gov) (this is the preferred method);**
- **US Mail or Third-party delivery (UPS, Fedex, or DHL) to State of Wisconsin, Administration Building, 7<sup>th</sup> Floor, 101 East Wilson Street, Madison, Wisconsin 53703; or**
- **Hand delivery to the drop box labeled SEALED BIDS ONLY in front of the State of Wisconsin Administration Building located at 101 East Wilson Street, Madison, Wisconsin 53703.**

The bidder is responsible for the sealed bid being delivered to the indicated location or email before the time specified for the bid submission. Third party delivery is entirely at the bidder's risk.

Bid opening will be conducted via Microsoft Teams. Bidders may call the Microsoft Teams teleconference number: (608) 571-2209, conference ID: 484 588 360#, on the day of the bid to hear the bid results announced on the day bids are due. The conference line will be open at 1:45 P.M. CDT and all bids will be opened after 2:00 P.M. CDT. Bidders may also join the Microsoft Teams meeting via Microsoft Teams: [Click here to join the meeting](#)

In general, the work consists of: complete removal and installation of new fully adhered EPDM roof over tapered insulation for Unit 4.

1 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in  
2 PDF format): as a downloadable file from the Division's Projects Bidding website (see website address  
3 below) and/or on compact discs or DVD by ordering from the Construction Project Bidding Opportunities  
4 webpage. Bidding documents may also be seen at various Builders' Exchanges. Additional project bidding  
5 information, including plan holders lists are available on the Division of Facilities Development public  
6 website: <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopment.aspx>. After opening the web page,  
7 select Current Construction Project Bidding Opportunities at the bottom of the screen. Bidder shall identify  
8 the division of work they are bidding on when requesting Bidding Documents online. No deposit is  
9 required to obtain documents for bidding purposes.

10  
11 **Base Bid will be received for: A single lump sum bid for All Work.**

12  
13 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.

14  
15 Contract offer and construction phase records will be processed electronically on the WisBuild™ DFD  
16 Information System.

17  
18 **The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin's prevailing**  
19 **wage laws. Effective September 23, 2017, state prevailing wage requirements on state building**  
20 **projects no longer apply. These changes take effect for projects advertised for bid after September**  
21 **23, 2017. This change does not affect the Federal Davis Bacon Act requirements.**

22  
23 A non-mandatory pre-bid tour is scheduled for 2:00 PM Tuesday October 10, 2023 at the Stanley Correctional  
24 Institution, 100 Corrections Drive, Stanley, WI 54768. It is encouraged that contractors attend, provided that  
25 security checks have been completed by Facility Staff. Please contact Tom Zemaitis, Buildings & Grounds  
26 Superintendent; phone: (715) 644-3740, email: [Thomas.Zemaitis@wisconsin.gov](mailto:Thomas.Zemaitis@wisconsin.gov).

27  
28 Bidding Documents will be available online immediately upon the project being advertised for bid.

29  
30 \*\*\*