

1 **MEP INVITATION TO BID** (Rev 11/2017)  
2 DIVISION OF FACILITIES DEVELOPMENT

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4 **ASSISTED NEEDS HOUSING UNIT**  
5 **OAKHILL CORRECTIONAL INSTITUTION**  
6 **DEPARTMENT OF CORRECTIONS**  
7 **OREGON, WISCONSIN**

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9  
10 Division Project No. **18B2M**

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13 **BID OPENING for MEP BIDDERS: 2:00 P.M., JUNE 24, 2020**

14 **BID OPENING for GENERAL PRIME CONTRACTOR BIDDERS: 2:00 P.M., JULY 8, 2020**

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16 OWNER: State of Wisconsin, Department of Administration (DOA), Division of Facilities Development,  
17 hereinafter termed DFD.

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19 **NOTICE: Effective January 1, 2014, all potential bidders must be certified by DOA prior to submitting**  
20 **bids on state construction projects over \$50,000.** All bids received from contractors who are not certified  
21 will be rejected. Contractor certification applications and instructions for completing the form may be  
22 obtained from the DOA Website DFD Contractor Certification page:  
23 <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx> or upon request from DFD-- email  
24 [dfdcertification@wisconsin.gov](mailto:dfdcertification@wisconsin.gov).

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26 **This project is being let using a new single prime bidding and contracting process.** DFD will publicly  
27 bid the applicable mechanical, electrical, plumbing, and fire protection (MEP) divisions of work **first**. Within  
28 5 days of the MEP bid opening, DFD will identify a lowest, qualified, responsible, certified bidder in each  
29 applicable MEP division of work. These successful MEP bids must be included in all general prime contractor  
30 bids received. No later than 5 days after DFD identifies the successful MEP bids, DFD will publicly open  
31 general prime contractor bids. **General prime contractor bids that do not include the successful MEP**  
32 **bids will be rejected.** The state will enter into a single contract with the lowest, qualified, responsible,  
33 certified general prime contractor and this general prime contractor will enter into subcontracts with the  
34 successful MEP bidders.

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36 Sealed bids will be received at the State of Wisconsin Administration Building, 7th Floor, 101 East Wilson  
37 Street, Madison, Wisconsin 53703, before the time indicated above. The bidder is responsible for the sealed  
38 bid being delivered to the indicated location for receipt stamping before the time specified for the bid opening.  
39 Third party delivery is entirely at the bidder's risk.

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41 In general, the work consists of **15,214 square foot two story masonry rainscreen building addition to**  
42 **the existing Health Services Unit. This new facility will provide limited medical services and assist with**  
43 **daily living activities.**

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45 **CLASS 1 NOTICE:**

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47 **Notice is hereby given in accordance with Section 16.855(10), Wisconsin Statutes, that the Division**  
48 **believes it is in the best interests of the State to contract the following work from only one source,**  
49 **without the usual statutory procedures:**

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51 **08 70 00 - Finish Hardware**  
52 **11 19 20 – Detention Equipment Hardware**  
53 **28 10 00 – Access Control System**  
54 **28 31 00 – Fire Detection and Alarm**

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2 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in PDF  
3 format): as a downloadable file from the Division's Projects Bidding website (see website address below)  
4 and/or on compact discs or DVD by ordering from the Construction Project Bidding Opportunities webpage.  
5 Bidding documents may also be seen at various Builders' Exchanges. Additional project bidding information,  
6 including plan holders lists are available on the Division of Facilities Development public website:  
7 <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopmentandManagement.aspx>. After opening the web  
8 page, select Current Construction Project Bidding Opportunities at the bottom of the screen.  
9

10 Bidder shall identify the division of work they are bidding on when requesting Bidding Documents online.  
11 **Base Bids will be received as a single lump sum bid for: 2) Fire Protection (Fire Suppression); 3)**  
12 **Plumbing; 4) Mechanical (Heating, Ventilating, Air Conditioning); and 5) Electrical.**  
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14 No deposit is required to obtain documents for bidding purposes.  
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16 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.  
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18 **NOTICE: The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin's**  
19 **prevailing wage laws. Effective September 23, 2017, state prevailing wage requirements on state**  
20 **building projects no longer apply. These changes take effect for projects advertised for bid after**  
21 **September 23, 2017. This change does not affect the Federal Davis Bacon Act requirements.**  
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23 A non-mandatory pre-bid tour is schedule on **Tuesday, June 2, 2020 at 10:00 a.m.** and attendance is **highly**  
24 **recommended.**

25 Preregistration is **REQUIRED** for all to attend pre-bid tour, please contact **Paul Ninnemann** at the following  
26 e-mail address: **Paul.Ninnemann@wisconsin.gov** at least 72 hours in advance. Any person not preregister  
27 will **NOT** be allowed to attend pre-bid tour. Contractors are to provide their full name (including middle  
28 name), date of birth and state of residency. Contact at Oakhill Correctional Institution is **Paul Ninnemann**  
29 **(608) 835-6020. NOTE: Prebid tour information, when applicable, shall be stated in the Invitation to**  
30 **Bid with the date, time, location and contact person.**  
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32 **Contractors will be required to fill-out Employee Coronavirus Disease 2019 (COVID-19) Screening**  
33 **Tool upon entry as well as a temperature check and will be required to wear a mask. If a vendor does**  
34 **not have their own, a fabric mask will be provided by Oakhill Correctional Institution.**  
35 **A copy of Employee Coronavirus Disease 2019 (COVID-19) Screening Tool is included in this manual.**  
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37 Bidding Documents will be available online immediately upon the project being advertised for bid.  
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