

1 **MEP INVITATION TO BID** (Rev 11/2017)  
2 DIVISION OF FACILITIES DEVELOPMENT

3  
4 **HVAC SYSTEM RENOVATION**  
5 **CHANCELLORS HALL**  
6 **UNIVERSITY OF WISCONSIN – EAU CLAIRE**  
7 **EAU CLAIRE, WISCONSIN**

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9 Division Project No. **19F1YREBID**

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11 **BID SUBMISSION DUE by 1:00 PM, BID OPENING for MEP BIDDERS: 2:00 P.M., October 4, 2023.**  
12 **BID SUBMISSION DUE by 1:00 PM, BID OPENING for GPC BIDDERS: 2:00 P.M., October 18, 2023.**

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14 OWNER: State of Wisconsin, Department of Administration (DOA), Division of Facilities Development,  
15 hereinafter termed DFD.

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17 **All potential bidders must be certified by DOA prior to submitting bids on state construction projects over**  
18 **\$50,000.** All bids received from contractors who are not certified will be rejected. Contractor certification  
19 applications and instructions for completing the form may be obtained from the DOA Website DFD Contractor  
20 Certification page: <https://doa.wi.gov/Pages/DoingBusiness/ContractorCertification.aspx> or upon request from  
21 DFD-- email [dfdcertification@wisconsin.gov](mailto:dfdcertification@wisconsin.gov).

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23 This project is being let using the single prime bidding and contracting process. DFD will publicly bid the applicable  
24 mechanical, electrical, plumbing, and fire protection (MEP) divisions of work **first**. Within 5 days of the MEP bid  
25 opening, DFD will identify a lowest, qualified, responsible, certified bidder in each applicable MEP division of  
26 work. These successful MEP bids must be included in all general prime contractor bids received. No later than 5  
27 days after DFD identifies the successful MEP bids, DFD will publicly open general prime contractor bids. **General**  
28 **prime contractor bids that do not include the successful MEP bids will be rejected.** The state will enter into a  
29 single contract with the lowest, qualified, responsible, certified general prime contractor and this general prime  
30 contractor will enter into subcontracts with the successful MEP bidders.

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32 Sealed bids will be received as follows, before the time indicated above:

- 33 • **PDF scanned file of all required bid documents, including bid and bid bond forms with original wet**  
34 **signatures or properly transmitted electronic signatures (only PDF files will be accepted) emailed to**  
35 **[doadfdbids@wisconsin.gov](mailto:doadfdbids@wisconsin.gov) (this is the preferred method);**
- 36 • **US Mail or Third-party delivery (UPS, Fedex, or DHL) to State of Wisconsin, Administration**  
37 **Building, 7<sup>th</sup> Floor, 101 East Wilson Street, Madison, Wisconsin 53703; or**
- 38 • **Hand delivery to the drop box labeled SEALED BIDS ONLY in front of the State of Wisconsin**  
39 **Administration Building located at 101 East Wilson Street, Madison, Wisconsin 53703.**

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41 The bidder is responsible for the sealed bid being delivered to the indicated location or email before the time  
42 specified for the bid submission. Third party delivery is entirely at the bidder's risk.

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44 Bid opening will be conducted via Microsoft Teams. Bidders may call the Microsoft Teams teleconference number:  
45 (608) 571-2209, conference ID: 484 588 360#, on the day of the bid to hear the bid results announced on the day  
46 bids are due. The conference line will be open at 1:45 P.M. CDT and all bids will be opened after 2:00 P.M. CDT.  
47 Bidders may also join the Microsoft Teams meeting via Microsoft Teams: [Click here to join](#)

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49 In general, the work consists of: Replacement of chilled water coils and installation of hot water reheat coils at five  
50 air handling units. Pneumatic controls will be removed and direct digital controls will be installed serving all the  
51 HVAC equipment in the building. Supply ductwork replaced in five study areas.

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53 Bidding documents (drawings, specifications, and addenda) may be obtained only as electronic files (in PDF  
54 format): as a downloadable file from the Division's Projects Bidding website (see website address below) and/or on

1 compact discs or DVD by ordering from the Construction Project Bidding Opportunities webpage. Bidding  
2 documents may also be seen at various Builders' Exchanges. Additional project bidding information, including plan  
3 holders lists are available on the Division of Facilities Development public website:  
4 <https://doa.wi.gov/Pages/AboutDOA/FacilitiesDevelopment.aspx>. After opening the web page, select Current  
5 Construction Project Bidding Opportunities at the bottom of the screen. Bidder shall identify the division of work  
6 they are bidding on when requesting Bidding Documents online. No deposit is required to obtain documents for  
7 bidding purposes.

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9 **Base Bids will be received as a single lump sum bid for: 3) Plumbing; 4) Mechanical (Heating, Ventilating,  
10 Air Conditioning); and 5) Electrical.**

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12 Bid Guarantee in the amount of 10% of the Bid must accompany each bid submitted.

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14 **NOTICE: The 2017-2019 Wisconsin State Budget (2017 Wisconsin Act 59) repealed Wisconsin's prevailing  
15 wage laws. Effective September 23, 2017, state prevailing wage requirements on state building projects no  
16 longer apply. These changes take effect for projects advertised for bid after September 23, 2017. This change  
17 does not affect the Federal Davis Bacon Act requirements.**

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19 A formal pre-bid tour will not be conducted for this project; however, a site visit is encouraged. Please contact Andrew  
20 Nord, UWEC Construction Project Manager, 715-836-2211 with questions or to set up a time to visit the site.

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22 Bidding Documents will be available online immediately upon the project being advertised for bid.

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